

Germany Company Incorporation Package#2_Registered Office and Local Representative**Requirement for set up a Germany Company**

As a form of capital company, the limited liability company GMBH is equivalent to a legal person with 25000EUR registration capital at least.

The Advantage of Germany Company

- a. It is good to service local clients, as some local clients or suppliers only would like to contact the companies registered in Germany, not overseas;
- b. Promoting the products and the company value, and the sale price could be a bit low to the market price in Germany;
- c. The registered capital is only 25,000 for company registration, which can be used for expenses;
- d. It is entitled to apply for permanent residence in Germany once the Germany company went smoothly around 4-5 years;
- e. Improving the brand image and international image of the company;
- f. Using commercial secretary could save a great of cost.

INCORPORATION COST

1) Our quotation for registering a Germany Company (GMBH) is 5,700EUR. Our service contains:

- Free consult service in advance;
- Equity of shareholder and article of association of the Germany company;
- Business plan fit to the requirement of the registration of Germany company;
- Company bank account open;
- Assist to legalize the relevant documents about the registration of Germany company;
- Handle the registration of IHK;
- Prepare the relevant document referred to the registration of Germany company;
- Handle the application for the VISA to Germany;
- Register with IHK;
- Register with Tax Bureau and obtain the tax number for Germany and European Union;
- Register with Customs and obtain the unified code for export and import.

2) Registered address and business secretary service: EUR525/monthly

Provide the company mail address in the local Germany

- Provide the company telephone and fax number in local Germany Scan the important fax to the customer regularly ;
- Help deal with the company written letter ;
- Scan the important written letter to the customer;
- Provide the Chinese-Germany translation within 300 words monthly;
- Feature: Allocate specified the local Germany telephone and fax number, which can be transited to the Chinese fixed-line telephone with RMB 0.2 per minute and the Chinese mobile phone with RMB 0.3 per minute(the service is excluded in our fee, and each telephone number is charged EUR 25 for monthly rental fee.)

Provide service for the legal representative in Germany

If you can not to go to Germany for company registration in person, especially for legalization, we could help provide the local legal representative in Germany, legalize on behalf of the client, and deal with bank account opening, business and tax registration. Our service fee for the local legal representative is EUR 2,400/year.

Registration time

If the client went to Germany to apply for the VISA of the legal representative of Germany Company, it will take around 4-6 months to finish the registration of the company, based on the time for applying Visa for around 1-3months.

Our service goes as follows:

- 1) Make assessment on investor background free in advance;
- 2) Sign the engagement letter;
- 3) The investor provides information such as personal or corporate management plan.
- 4) Fulfill the Business Plan according to IHK (Internationale Handel skammer) and Ausländerbehörde in Germany:
 - a) Compose Business Plan by Germany veteran lawyer;
 - b) Complete corporate profits and tax budgetary plan yearly by Germany veteran accountant;
- 5) Assessment and Registration in local Germany:
 - Finish company economic prospect evaluation in IHK;
 - Finish company name and business scope evaluation;
 - Finish evaluation on work permit to be obtained by legal representative in local Arbeitsamt; (it can be skipped if we provide service for local legal representative.)
 - Finish the long-term investment visa evaluation on legal representative in local Ausländerbehörde; (it can be skipped if we provide service for local legal representative.)
 - Submit documents to the Germany notary and court, including company inner Shareholders' equity, Articles of Association and Appointment Letter for Legal Representative;
 - Pre-registration in Germany notary and court temporarily;
 - Pre-registration in Germany Finanzamt.
- 6) Return Germany evaluation documents to China (for people who need visa from Germany Embassy in China):
 - Prepare relevant documents;
 - Submit documents to the Germany Embassy in China;
 - Apply for the 90-day short-term transit visa.
- 7) . Post-registration:
 - Transact bank account opening and capital injection;
 - Change the long term Germany investment visa;
 - Finish registration in the Germany Gewerbeamt and obtain business certificate;
 - Finish the official registration in Germany notary and court;
 - Finish the official registration in Germany Finanzamt and obtain the tax code;
 - Finish the Zollamt registration and obtain the import and export code;
- 8) Our service ends up.
- 9) The company opens.
- 10) We continue to provide business service in Germany.

PAYMENT TERM

We request full payment in advance. We will provide our invoice and bank account details for your settlement upon the confirmation of your order. While we do not accept credit card payment.

For further information or assistance, please call us:

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